1. **Incident investigation kit components**

* Incident investigation forms and checklists
* Interview forms for victims and witnesses
* Warning tags and/or padlocks to secure the area
* Barricade tape to close off the incident area during (and perhaps after) the investigation
* First aid kit
* Personal protective equipment appropriate to your work site
* Gloves, including leather and latex
* A camera and/or video recorder
* A voice recorder (possibly integrated into video recorder)
* High-visibility tape
* Scissors
* Scotch tape
* Measuring equipment (measuring tape, ruler, plus items to put in photographs to help relay size/scale)
* Flashlight
* Containers to hold samples, such as plastic bags and/or plastic bottles
* Labels for those containers
* Large envelopes
* Graph paper
* Other paper to write/sketch on
* Paper and pens
* Contact information of other relevant people in your organization
* Contact information for Workplace Health and Safety Branch and local emergency responders
* Biohazard containers
* Chalk and chalk line
* Spill containment kit (depends on workplace and spill potential)
* Extra batteries

Vector Solutions. https://www.vectorsolutions.com/resources/blogs/how-to-prepare-an-incident-investigation-kit/

1. **Inspection kit components**

* Personal protective equipment
* Inspection checklist and forms
* Risk assessment tools
* Pens, pencil and highlighter
* Clip board
* Flashlight
* Measuring tape
* Camera
* Information on chemicals and equipment
* Past incident and investigation reports
* Employee complaint reports
* WSH committee recommendations
* Previous inspection reports
* Maintenance reports, procedure and schedules
* Any consultant monitoring report/audit report
* Site plan and route
* Inspection schedule and list of members involved